Winchester-on-Severn Association

Beach Rules

- **Who can use the Beach**: Use of beach facilities is limited to Association MEMBERS, their resident children, and their guests. Children and guests must always be accompanied by an adult MEMBER. (ID Cards are available for nannies/child care providers authorizing them to use the beach during the performance of their duties.)
- **Safety, Conduct and Clean Up**: MEMBERS are responsible for their own, their children's and their guests' safety, conduct, and clean up (which includes proper disposal of trash; and storage of toys, chairs, grills and tables to their original/proper location).
- **Beach Hours**: The Beach opens at sunrise and closes at sunset. (Exception: post-sunset use of the beach is limited to Association scheduled Events or activities supervised by an adult MEMBER of the Association).
- **Drugs and Alcohol**: The use of illegal/illicit drugs as well as underage drinking are prohibited at the Beach at all times.
- **Animals:** Animals are prohibited from the Main Beach, but are welcome at the community "Dog Beach" at the bottom of Severn Drive (please stay on the Community Property).
- **Fires**: Fires are limited to the grills.
- **Swimming Risk**: No lifeguard is on duty. Swimming is at your own risk. Please ensure all swimming occurs within the area demarcated by the swim buoys.
- **Parking**: Please always consider emergency vehicle access when parking in the Beach lot. Please also consider owner/driveway access if parking along Winchester Beach Drive. This especially true during Association, special or reserved Events.
- **Trash**: Please supply your own heavy duty trash bags and dispose of all trash in the dumpster and all recyclables in the yellow recycling cans.
- **Unlocking/Locking the Gates**: The first to arrive after sunrise should unlock and open the gate. The last person to leave at, or before sunset, should close and lock the gate. Further, the boat ramp should always be locked except when in active use.

Beach Reservation Guidelines

The following Beach Reservation guidelines are intended to assist MEMBERS of the Association with the proper procedure to reserve space and resources (tables/grills) and conduct successful Events at the main beach. Our goal is to encourage the use of the beach for Events while ensuring that sufficient space and resources (tables/grills) remain available for any other MEMBERS who may also wish to use the Beach at the same time.

- **Who can make a reservation?** Any MEMBER in good standing may make a reservation. The MEMBER making the reservations is required to attend the entire Event and is responsible for ensuring compliance of our Beach Rules and Reservation Guidelines. (Especially: Safety, Conduct and Clean Up).

  MEMBERS are **not** permitted to reserve or sponsor an Event for non-members.
- **Is there a Fee?** Yes. The reservation fee is $50 for any Event of more than 20 attendees. (Also, see port-a-potty requirement if your Event is 30 attendees or more).

- **What type of Event requires a reservation?**
  - Any Event, for which a MEMBER wishes to reserve, in advance, one or more tables/grills requires a reservation. There is no Fee for Events with 20 or fewer attendees.
  - Any **pre-planned** Event of more than 20 attendees, even if no tables or grills are requested, ALSO requires a reservation. Note: $50 fee applies as does port-a-potty requirement if 30 attendees or more. (This helps alert other MEMBERS who may want to be spontaneous and show up at the Beach, but may decide otherwise if there is already a large Event scheduled).
- **When and how are reservations made?** The following Beach Reservation procedure must be strictly adhered to.
  - **Making a reservation**: Reservations (using the Beach Reservation Form – below and available on-line) must be submitted a minimum of 14 days prior to the Event. The reservation should be sent to Darren Earley (with a cc: to Michael Carter). See email addresses on the Form.
  - **Confirmation**: Reservations are processed on a first-come, first-served basis and will **not** be confirmed until payment is received. Please check to ensure your Event has been placed on the calendar.
  - **Group Events**:
    - **Weekends**: Group Events are limited to 30 attendees (MEMBERS and /or Guests) for any weekend (Friday 3 PM until Monday AM). Simultaneous Group Events are discouraged unless the total # of attendees for the combined Events is less than 30.
    - **Weekdays**: Group Events are limited to a max of 80 attendees (MEMBERS and/or Guests). (See port-a-potty requirement).
- **Extra port-a-potty**: Any single Event or combination of Events with more than 30 attendees at one time must arrange for an additional port-a-potty. Event organizer(s) are encouraged to coordinate and share the expense. Remember that Friday-Sunday port-a-potty delivery is more expensive, so plan ahead. Contact Bobbie Dillon for the contact info for our current port-a-potty provider. (BBDillon221@Comcast.net)
- **Holidays/Special Days**: The Beach may not be reserved on Holiday weekends (including the Holiday Monday) or on other special days e.g., Independence Day or Navy Graduation day**s** during which the Blue Angels are flying.
- **Other requirements:**
  - At least 2 picnic tables (including 1 under the pavilion) and one grill must be left unused for use of other community MEMBERS.
  - Chairs, picnic tables, grills and toys must be returned to original location at the close of the Event.
  - Event organizer(s) must supply their own heavy duty trash bags. Trash must be properly disposed of in the dumpster. If the Event(s) cause(s) an overflow, the MEMBER hosting the party must remove excess trash to their residence for pick up.
  - Pavilion must be broom swept at the conclusion of the Event.
- **Failure to follow guidelines**: Failure to adhere to the Beach Rules and/or Reservations Guidelines will result in restriction of Beach Reservation Privileges.
- **The Beach Rules and Reservation Request Form** is located in the Winchester on the Severn Community website http://winchesteronsevern.com/or in the Event you cannot locate one, please contact one of the Community Officers for a copy.

Winchester-on-Severn Association

Reservation # _____

Reservation Form

To be submitted at least 14 days prior to the Event

Please fill in the following required information:

- **Contact information** and **Date(s) Requested**
- **Set-up Time** (This is the time you would like to access the beach to prepare for the Event).
- **Event Start/End times and Reservation End times** are the actual times the Event is taking place and the time you will be vacating the beach (allowing time for breakdown and cleanup)
- **Event/Description** and **Estimated Attendance**

E-mail the form to BeachReservations@WinchesterOnSevern.com (save this email address in your Contacts)

Provide payment of any fees to the Beach Chairman or Treasurer

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Member Name: _____

Phone: _____ **E-Mail:** _____

Address: _____

Date(s) Requested: _____

Set-Up Time: _____ **Event Start:** _____ **Event End:** _____

Reservation End Time: _____

(Remember to check sunset hours and include sufficient set-up and breakdown time for Events.)

Event/Description: _____

Estimated Attendance: _____

Beach Reservation Authorization: _____

Confirmed ( ) **Denied ( )** **Reservation #:** _____

Notes: _____